To,

Ms. R Sudha
Human Resource Development (HRD)
The Institute of Chartered Accountants of India (ICAI)
Chennai

Date: 24th August 2026

Subject: CA (Inter) Articleship Recruitment Drive – Tenon Group

Dear Ma'am,

Greetings from Tenon Group!

We are pleased to invite your esteemed institution to partner with us for our upcoming Recruitment Drive. We are seeking ambitious, high-potential talent to join our corporate team for their CA Articleship (CA Intermediate).

Founded in 1995, Tenon Group is a leading technology-led, integrated Security and Facility Management corporation. Managing over 570 million sq. ft. across 19,000+ locations globally, we deliver innovative, people-centric solutions to a premium client base, including Forbes Global Listed companies. You can explore more about our journey and operations at www.tenonworld.com.

Our Articleship Training Program is strategically structured to build future-ready financial leaders. Through a blend of executive mentorship, digital learning tools, and rigorous hands-on corporate financial experience, we empower candidates to thrive beyond regular classrooms. Please find the program details outlined below:

Program Highlights & Eligibility Criteria:

- **Target Audience:** CA Intermediate students who have successfully cleared both groups.
- **Mandatory Prerequisite:** Completion of the 4-week Integrated Course on Information Technology and Soft Skills (ICITSS - ITT & Orientation).
- **Job Location:** Gurgaon Corporate Office (subject to business requirements).
- **Stipend Structure:** ₹10,000 – ₹15,000 per month.
- **Selection Process:** Preliminary and Final Interview rounds conducted by senior management at our Corporate Office.

Core Responsibilities:

- **Statutory & Internal Audits:** Vouching and verification of invoices, cash/bank books, and ledger entries; conducting bank reconciliations; participating in quarterly/year-end physical stock verifications at client locations; maintaining structured audit working papers.
- **Taxation & Compliance:** Computing advance tax and preparing corporate/individual ITR data; handling monthly GST reconciliations (GSTR-2B vs. purchase ledgers) and assisting with GSTR-1/3B drafts; managing TDS computations and compiling data for Form 24Q and 26Q.
- **Accounting & Reporting:** Day-to-day bookkeeping via professional accounting software; grouping ledgers to prepare trial balances and drafting core financial statements under senior guidance.

Required Skill Sets:

- Familiarity with Tally Prime, basic corporate ERPs, and MS Excel (VLOOKUP, Pivot Tables).
- Strong theoretical grip on Accounting Standards (AS/Ind AS), Standards on Auditing (SAs), and Indian Tax Laws.
- Professional etiquette with solid verbal and written communication skills.
- Willingness to travel for local or outstation client audits.

We kindly request you to share this opportunity with your eligible students and revert with a consolidated list of interested candidates. Once received, we will finalize and coordinate the schedule for the personal interview rounds. A detailed corporate profile presentation of Tenon Group has been attached to this email for your students' reference.

Please feel free to connect over email or call if you require any clarifications. Thank you for your time, and we look forward to a mutually rewarding recruitment partnership.

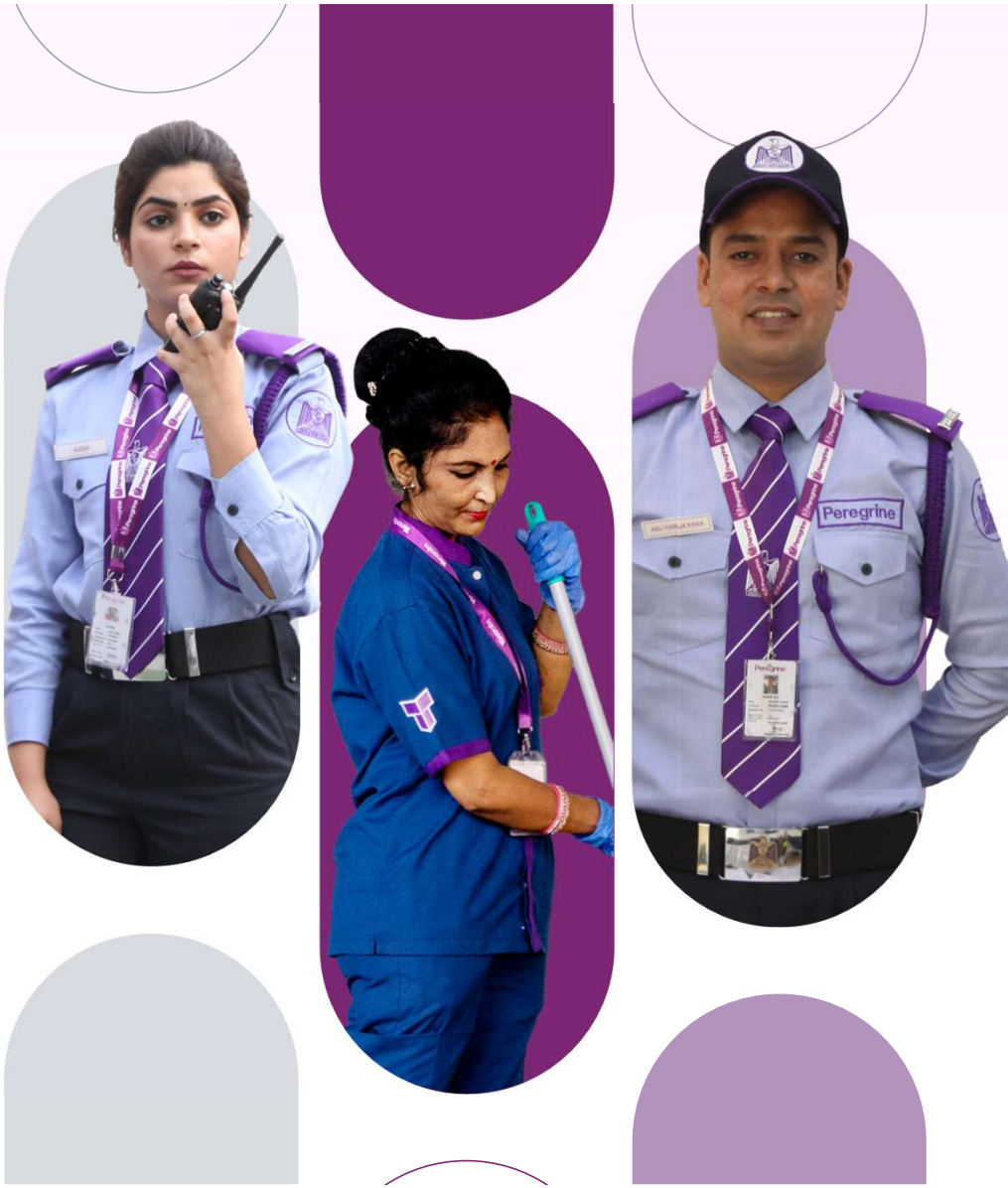
Warm regards,

Narendra Dhar Dwivedi
GM – HR
Tenon Group
Plot No. 13, Tenon Lane, Electronic City,
Sector 18, Gurugram, Haryana, 122015
Tel: (+91) 7669629502
Email: Narendra.dwivedi@tenonworld.com

Venon group

India’s Trusted Partner **for Security & Facility Management Solutions**

Introduction & Overview



About Tenon Group

Founded in 1995, Tenon Group is a trusted provider of integrated security, facility management & remote monitoring solutions.

We serve over 3,100 clients with reliable, tech-driven services across India, the UK, Singapore & Germany.

VISION

To be the global leader in integrated facility & security services, with people & communities at the core.

MISSION

To deliver world-class facility & security services through excellence, sustainability & innovation.



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OUR JOURNEY SO FAR

Three Decades of Commitment & Growth

1995

Peregrine Incorporated

2008

Mortice incorporated & Listed on AIM

Tenon FM incorporated

2009

Acquired Rotopower Projects to strengthen M&E offerings

2014

Soteria - Remote Surveillance Command Centre Launched

2015

O&G Acquisition in UK Frontline security- Singapore

2017-18

Rebranding & Acquisition of Elite Services, UK

2019-20

Tenon Prime launched

2021-24

M-NEO launched in 2023

Rotopower relaunched in 2024

2025



Completed 30 years of excellence

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TENON GROUP AT A GLANCE

Leader in Integrated Facility & Security Services



30+ Years
of proven service track record

78+ Offices
Pan India presence

1 lakh+
Workforce

3,100+
Strong client base

4+ Countries
Service operations (India, UK, Singapore, & Germany)

BBB+ Rating
by Fitch

570 Mn+
Sq. Ft. managed

3,000 Cr.+
Turnover

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OUR LEADERSHIP

Steering Tenon's Vision Forward, Together



Maj. Manjit Rajain
Global Chairman



Brig. Rajan Oberoi
Global Vice Chairman



Angad Rajain
Global MD



Anuj Rajain
Global CSO



Deepak K Jain
Group CFO



Siddharth Dahiya
CEO, Peregrine



Ankur Sachdev
CEO, Tenon FM



Ridhuan Supan
CEO - Peregrine Singapore



Ian Mcilroy
MD- Tenon FM UK

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OUR VERTICALS

Integrated Expertise Across Segments

Peregrine

Security services

- Highly trained security professionals
- Protection for people, assets & premises
- Trusted & reliable security solutions

Soteria

Surveillance & Technology solutions

- Advanced Tech-Enabled Command Centre
- Real-Time Remote Monitoring
- Proactive Risk and Threat Management

Tenon fm

Soft services

- Streamlined operations
- Increased productivity
- Seamless experience for employees, clients & stakeholders

rotopower
A TENON GROUP COMPANY

Mechanical & Engineering services

- End-to-end MEP (Mechanical, Electrical & Plumbing) solutions
- Enhanced operational efficiency
- Cost-effective delivery

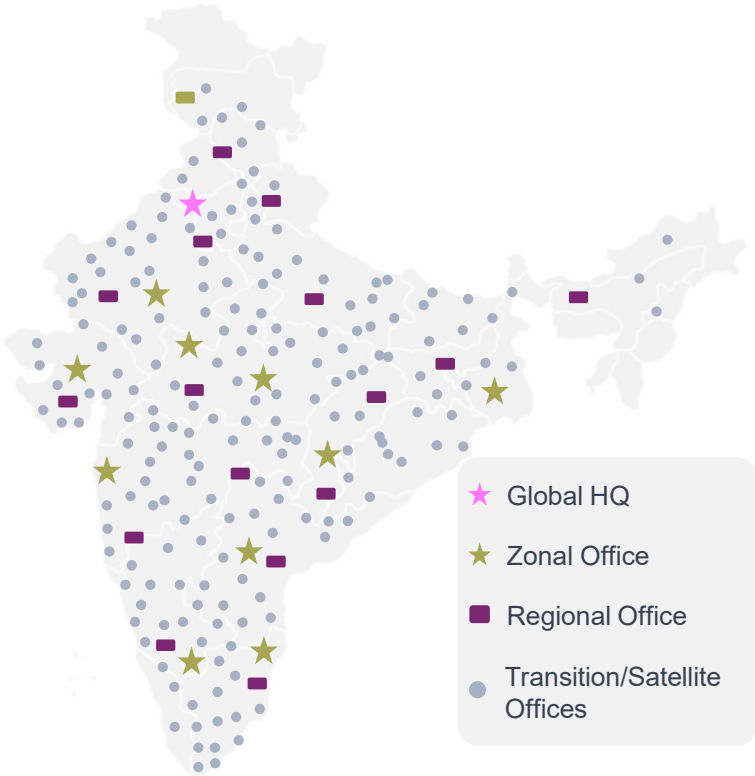
Tenon group

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OUR PRESENCE

Global Footprint…

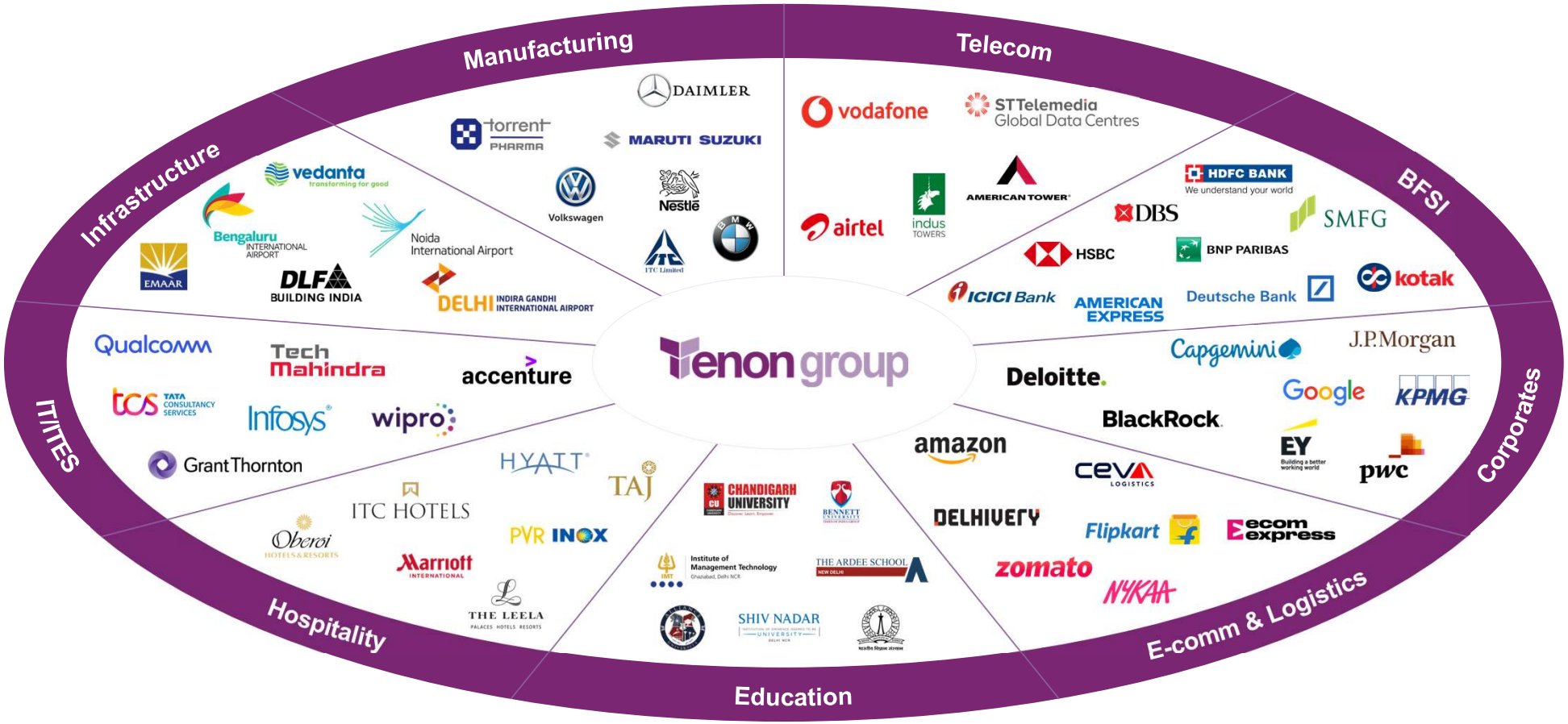




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KEY CLIENTS

…with Diverse Sector Presence



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PLANET

Driving Growth with People, Planet & Purpose

Environment

- Sustainable procurement process
- Investing in sustainable technological solutions
- Green cleaning & sustainable FM practices
- Eco-friendly products
- Waste management – reduce, reuse & recycle
- Efforts in reducing the carbon footprint

Social

- General diversity & inclusion
- Adoption of government school in Dhaur village, Jhajjar, Haryana,
- Gender equality & fair working conditions
- Women empowerment

Governance

- Corporate governance; built on 6 core values (dignity, integrity, innovation, responsibility, humility, passion)
- 100% statutory compliance with the ministry of labour & employment
- Maintaining ethical standards through standardised SOP”S
- ISO certification for maintaining industry best practices





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CSR INITIATVES

Transforming Lives, Impacting Communities

Social responsibility focus areas



400+
Students benefited from improved infrastructure



8,000+
People benefited from healthcare facilities



7+
Villages benefited from 24X7 ambulance facility



600+
Students get quality education

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Peregrine | Tenon fm | Soteria

India | United Kingdom | Singapore | Germany

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